

The background of the document is a faded, light blue image of the Wisconsin State Capitol building, showing its iconic dome and classical architectural details. At the top of the page, there are decorative wavy bands in red and white, resembling the stripes of the American flag.

Wisconsin Office of Justice Assistance  
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Madison, WI 53702

Jim Doyle  
*Governor*

David Steingraber  
*Executive Director*

*NCHIP*  
***Livescan - 2007***

**Grant Announcement**

**Applications must be submitted through  
Egrants on or before April 16, 2008**



Important Contact Information for this Grant Opportunity:

Program: Ray Luick (608) 266-7282 or  
*ray.luick@wisconsin.gov*

Budget/Fiscal: Matt Raymer (608) 261-4374 or  
*matt.raymer@wisconsin.gov*

Egrants Assistance: Weekdays, 8am – 4:30pm  
Email: [OJAEgrants@wi.gov](mailto:OJAEgrants@wi.gov)  
Local calls: (608) 267-9068  
Toll free: (888) 894-6607

Please note that the Egrants Application Guide may help you to resolve problems using Egrants. You can find this guide on the Apply for a Grant page of our website: [www.oja.wi.gov](http://www.oja.wi.gov)

## Grant Announcement Summary

**Program Area:** Justice Systems Improvement

**Grant Title:** NCHIP 2007 - Livescan

**Description:** Funds awarded under this solicitation will be available to 23 communities selected due to their volume of fingerprint images, the status of their existing equipment and the goal of having direct impression capture and transfer equipment available in at least every county in the state. Funds can only be used to purchase and install equipment compatible with the fingerprint system operated by the Wisconsin Department of Justice and included in their approved vendor/equipment list.

**Opportunity Category:** Non-Competitive/Limited Eligibility

**Important Dates:**

- March 14, 2008: Intent to Apply must be received by OJA through Egrants/mail on or before this date.
- April 16, 2008: Applications must be submitted through Egrants on or before this date.
- April 25, 2008: Grant awards announced.
- June 30, 2008: Procurement Contracts signed and Submitted to OJA

**Anticipated Funding Amount:** All grant awards will be for a maximum of \$17,000 of which no more than \$13,600 will be federal funds. A match of 20% or \$3,400 must be provided as local matching funds. These are one-time only funds and must be obligated by June 30, 2008.

**Match/Cost Sharing Requirement:** A local match of 20% is required.

**Eligibility:** Units of local government identified as submitting significant numbers of fingerprint impressions, current submission problems and counties lacking system access.

**Eligible Expenses:** All expenses must be new and cannot replace existing government funding. Funding may only be used to purchase livescan equipment that meets the specifications set or identified as approved by the Wisconsin Department of Justice.

## ***NCHIP 2007 - Livescan***

The Wisconsin Office of Justice Assistance (OJA) provides financial and technical assistance to public safety, first response and emergency management agencies throughout the state. As the State Administering Agency for state and federal criminal justice and homeland security grant funds, OJA is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

### **Program Description**

Through this grant announcement, OJA is seeking applications for projects that will further the submission of electronic fingerprints between local law enforcement agencies and the state of Wisconsin through a system maintained and operated by the state Department of Justice, Crime Information Bureau. No contract for the purchase of a local system under this grant program may be executed without written assurance from the vendor that the system procured under this grant program meets the technical specification and performance expectations of the states' system.

Attached is the current list of products certified by the FBI to meet both federal and state standards. The FBI is in the process of updating the submission specification with slight modifications and in turn the state specifications will be updated. Anticipated changes are minor.

The following vendors are already successfully submitting electronic fingerprints in Wisconsin and are familiar with the current specifications:

Cross Match Technologies  
Fahlgreen Solutions  
Identix  
ID Networks  
Sagem Morpho

Current specifications are available and will be provided to any vendor that does not have the Wisconsin version. For the most recent specifications, please contact

Phil Collins  
Crime Information Bureau  
Wisconsin Department of Justice  
[collinspe@doj.state.wi.us](mailto:collinspe@doj.state.wi.us)  
(608) 267-2235  
FAX (608) 267-1338

### **Award Information**

Funds for this program offering are available through grants made to the State of Wisconsin, Office of Justice Assistance, under the National Criminal History Records Improvement Program (NCHIP). Federal funds available under NCHIP total \$272,000. These funds will support the purchase and installation of "livescan" or electronic fingerprint capture devices in 20-23 municipalities and counties throughout Wisconsin. The units of government invited to apply were recommended by the Department of Justice based on the number of fingerprint images submitted over the last two years, the method used to submit those impressions, the status of current equipment and the goal of having direct impression

capture and transfer equipment available in at least every county in the state. A local match of 20% (\$3,400) is required for each grant.

It is expected that grant awards will be made and local contracts executed by June 30, 2008. All funds awarded will be expended by September 30, 2008.

Payment to local units of government will be made as a reimbursement based on certification that the system purchased is installed and certified as compatible with the DOJ/CIB fingerprint system.

## **Eligibility**

Only those units of government who received and responded to the notice of eligibility for this program may apply.

## **Submit Applications via Egrants**

Applications must be submitted through the OJA Egrants online grants management system. If you have never used Egrants before, you will need to register online at [www.oja.wi.gov](http://www.oja.wi.gov) to receive access to the system. This can take several business days so please register at least 3 business days before the application due date.

Once your Egrants account has been approved, you may begin your online grant application. An Egrants Application Guide is posted on the OJA website (Apply for a Grant page). If you have any problems using Egrants, please contact our help desk at [OJAEgrants@wi.gov](mailto:OJAEgrants@wi.gov) or call us at (608) 267-9068 or toll free at (888) 894-6607 any weekday between 8am and 4:30pm.

## **Application Components**

Through Egrants, you will provide OJA with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to Ray Luick at (608) 266-7282 or at [ray.luick@wi.gov](mailto:ray.luick@wi.gov).

### **1. Main Summary**

You must complete this section before any other sections will be enabled.

### **2. Approval Checklist**

### **3. Budget Detail**

The only eligible items for funding under this program are those directly related to the purchase and installation of the hardware and software necessary to implement a livescan fingerprint capture and electronic transmission system. Use this section to specify the methods employed within your unit of government to procure equipment that is in excess of \$5,000 per unit. For the purpose of this grant, please consider that the funds will be used to purchase a “system” made up of several items of equipment, software, hardware, and supplies. Each item of equipment will need to be identified in the request for reimbursement that will be used to request payment under this grant program.

Equipment: For the purpose of this grant, record each item of tangible non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

**4. Performance Measures**

No performance measures are required at the time of application. However, because this is a required section of the Egrants program, **please open this section and change the page status to Complete; then save the page.** This will permit the system to continue processing your application.

**5. Project Narrative**

Use this section to describe the use of the proposed equipment, the projected volume of fingerprints captured and submitted and the projected savings or benefits that your agency expects to experience as a result of the use of this equipment. Please describe how this proposed equipment will be used in efforts to integrate fingerprint impressions into the agency's records management system.

**Application Review and Award Criteria**

Eligible applicants who apply will be notified of the grant award by April 25, 2008 and are encouraged to begin the local procurement process at the earliest opportunity.