The background of the page features a faded, light blue image of the Wisconsin State Capitol building, showing its iconic dome and classical architectural details. At the top of the page, there are decorative wavy red and white stripes, reminiscent of the American flag.

Wisconsin Office of Justice Assistance
1 S. Pinckney St. Suite 600
Madison, WI 53702

Jim Doyle
Governor

David Steingraber
Executive Director

Wisconsin Justice Information Sharing Program

WIJIS Justice Gateway
Local Implementation
Projects

Grant Announcement

**Applications must be submitted through
Egrants on or before December 31, 2008**



Important Contact Information for this Grant Opportunity:

WIIS Program: Jeff Sartin 608-266-1742 or
jeff.sartin@wi.gov

Budget/Fiscal: JoEllen Fleming 608-264-7657 or
joellen.fleming@wi.gov

Egrants Assistance: Email: OJAEgrantsSupport@wi.gov or call
(608) 267- 9068 weekdays, 8am – 4:30pm

Please note that the Egrants Application Guide may help you to resolve the problem you're experiencing. You can find this guide on the Apply for a Grant page of our website: www.oja.wi.gov

Grant Announcement Summary

Program Area: Wisconsin Justice Information Sharing Program

Grant Title: Justice Gateway 2008 Implementation Project

Description: The objective of the WIJIS Justice Gateway is to improve public safety by providing authorized users of the Wisconsin criminal justice community with a single secure point of access to read-only information collected and stored in disparate agency databases throughout the state.

Opportunity Category: Non-competitive

Important Dates:

January 2, 2008: WIJIS begins accepting applications on a rolling basis for the Justice Gateway 2008 Implementation Project

December 31, 2008: Final day for submitting applications to the Justice Gateway 2008 Implementation Project

Anticipated Funding Amount: The WIJIS Program has a total of \$1,275,000 to award to local criminal justice agencies who wish to become submitting agencies to the WIJIS Justice Gateway. Individual award amounts are anticipated to range in value and are a function of the technological capacity of each applicant agency.

Eligibility: Eligibility is limited to invitation only

Match/Cost Sharing Requirement: None

Eligible Expenses: Funds must be used to connect local record management systems to the WIJIS Justice Gateway and cannot be used to fund staff members, supplant existing costs, or to provide continuing support.

WIJIS Justice Gateway Local Implementation Projects

The Wisconsin Office of Justice Assistance (OJA) provides financial and technical assistance to public safety, first response and emergency management agencies throughout the state. As the State Administering Authority for state and federal criminal justice and homeland security grant funds, OJA is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

In March 2006, we implemented Egrants – an online grants management system to help our customers apply for, and manage grants awarded by OJA. Prior to using Egrants, individuals must register through the OJA website (www.oja.wi.gov). Applicants are encouraged to register at least 10 days prior to the application due date to ensure access to the system.

Program Description

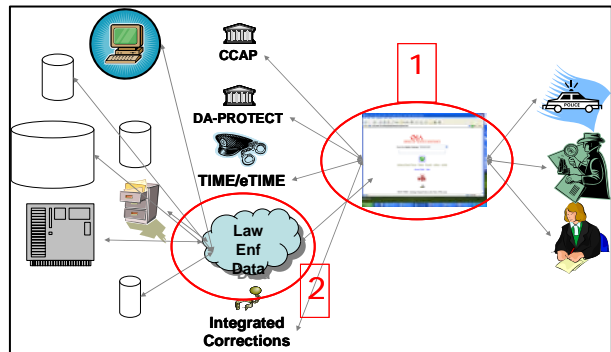
Through this grant announcement, OJA is seeking applications on behalf of the Wisconsin Justice Information Sharing program (WIJIS). WIJIS seeks to reduce crime, prevent terrorism, and improve the efficiency of the criminal justice system by expanding and enhancing information access for local, county, and state justice agencies in Wisconsin. Administered by the Office of Justice Assistance, WIJIS is developing policies and technical standards that will allow agencies to electronically share and transfer data stored in existing justice information systems throughout the state, and quickly and accurately supply law enforcement officials the information they need to keep Wisconsin citizens safe.

The Justice Gateway is an important component of the WIJIS initiative. Its objective is to improve public safety and domestic preparedness by providing authorized users with a single secure point of access to read-only information collected and stored in disparate agency databases throughout the state. The technology and network architecture that support the Gateway were successfully piloted in five different geographic areas of the state¹.

Background

Wisconsin has become a national leader in justice systems integration, based on several highly successful projects:

- An online statewide courts case management system (CCAP)
- An online statewide prosecution case management system (PROTECT)
- A law enforcement messaging switch that is migrating to new technology (TIME and eTIME)
- Automated data workflow between these systems to ensure timely and accurate case processing.



¹ The five regional information-sharing pilot projects included La Crosse County, Madison PD, Kenosha Joint Services, Fox Comm and Stevens Point PD. These five sites were also integrated with the DA-PROTECT system.

The Justice Gateway seeks to fill two important gaps in the ability to share information for investigative and case processing purposes. First, the Gateway project seeks to provide a secure, single point of access for searching these critical justice information resources (point #1 in the graphic on the previous page). And secondly, the Gateway needs to provide users with access to more information, in as close to real-time as possible (point #2). Specifically, criminal justice users have spoken of the need for access to the wealth of information in law enforcement records that is not included in the Crime Information Bureau hot files or consolidated criminal history.

Award Information

OJA has made limited funds available, through the Local Law Enforcement Terrorism Prevention Program and the Urban Areas Security Initiative, to defray local agencies' costs of participating in the Gateway as a provider of data in the Justice Gateway Search application.

Eligibility

This is a non-competitive grant opportunity and applicants must be invited to apply for funding. The WIJIS Program encourages all criminal justice agencies interested in becoming a submitter to the WIJIS Justice Gateway to contact Jim Pingel at 608-261-6603 or james.pingel@wisconsin.gov.

Important Dates

January 2, 2008: WIJIS begins accepting applications on a rolling basis for the Justice Gateway 2008 Implementation Project

December 31, 2008: Final day for submitting applications to the Justice Gateway 2008 Implementation Project

Submit Applications via Egrants

Applications must be submitted through the OJA Egrants online grants management system. If you have never used Egrants before, you will need to register online at www.oja.wi.gov to receive access to the system. This can take several business days so please register at least 10 days before the application due date.

Once your Egrants account has been approved, you may begin your online grant application. An Egrants Application Guide is posted on the OJA website (Apply for a Grant page). If you have any problems using Egrants, please contact our help desk at OJAEgrantsSupport@wi.gov or call us at (608) 267-9068 any weekday between 8am and 4:30pm.

Eligible Expenses

The intent of these awards is to build upon previous or current investments in your agency's records management systems, and provide the necessary funding to connect to the Justice Gateway, according to published WIJIS standards and guidelines. However, these awards are not intended to upgrade existing systems or purchase new Record Management Systems.

To assist you in determining your needs, applicants should carefully review the Implementation Guide and companion Developer's Check List, and any other documentation provided by OJA-WIJIS.

Applicants will need to prepare a budget, timeline and project narrative for accomplishing a Gateway connection to their local system(s). Costs must be reasonable, and directly related to a Gateway connection project. Allowable costs may include:

- In the “**Personnel**” category:
 - Overtime for existing staff, dedicated to the Gateway project. Again, this grant **cannot fund salary costs of additional personnel**. Due to the short-term nature of this project, personnel funding is not recommended.
- In the “**Contractual**” category:
 - Contractual or consulting services for programming and implementation. Please provide breakdowns of hourly costs and estimated total hours by each type of consultant or contractor that will be performing work on the grant.
 - For example:

Name / Position	Service Provided	Cost	
		Year1	Total
Systems analyst	\$50/hour X 10 hours	500.00	0.00
Programmer	\$60/hour X 20 hours	1200.00	
Total:		1700.00	0.00

- This information can be included in an attachment.
- In most cases, a vendor or third-party contractor will be able to provide you with a detailed quote, which you can upload as an attachment. If the above level of detail appears in an attachment, then a total and a brief description of the work to be performed will suffice in the Budget section of Egrants itself.
- In the “**Travel**” section of the Contractual category:
 - Only actual expenses will be reimbursed. Lodging, meals, mileage etc. must fall within the current state limits. This may include travel by the vendor or third-part contractor to complete requirements gathering or implementation. However, it is other grantees’ experience that much of the Gateway connectivity work can be accomplished remotely.
- In the “**Supplies and Operating Expenses**” category:
 - Any supplies or equipment that is **under \$5,000 unit price**. This may include server or other necessary hardware or software to achieve the Gateway connectivity if the unit price is under \$5,000. Some items that will be needed, if they are not presently available include:
 - Secure FTP (FTPs) client. See the Gateway Developers’ Checklist for specifications/requirements.
 - Firewalls or other necessary security infrastructure.

Funding for the first year of any annual maintenance that is specific to the WIJIS Connectivity project has also been funded under this grant program. However, **the applicant is responsible for any ongoing costs to maintain the connection to the Gateway.**

- In the “**Equipment**” category:
 - Any supplies or equipment that is **over \$5,000 unit price**. This may include server or other necessary hardware or software to achieve the Gateway connectivity if the unit price is over \$5,000.

The grant **cannot** fund existing staff, or supplant any other locally-budgeted expenditure.

Also, all grant funds must be expended, i.e., all services performed, and delivery taken of all equipment, by the end date of the grant award.

Application Components

Through Egrants, you will provide OJA with detailed information about your project that will be used to make funding decisions. In addition to general information about your agency (main summary section), the following additional sections must be completed in your online application. Questions on what is expected in each section can be directed to Jeff Sartin at (608) 267-6907 or jeff.sartin@wisconsin.gov.

1. Project Narrative

Please provide the process you intend to follow to establish the connectivity with the Justice Gateway. Include the agencies involved, timelines, expected resources, and outcomes.

2. Budget Detail

Please provide justification for each budget category that you have allocated funding and describe how each will be used during the course of the grant period. Please see Eligible Expenses section above for specific examples of how to fill out the budget detail.

Additional Resources

The *WIJIS Justice Gateway Developers’ Checklist* has been prepared to provide local law enforcement agencies and state criminal justice agencies with the information they need to develop plans for connecting their *record management systems* (RMS) to the WIJIS Justice Gateway. This document will be made available separately to all grant applicants. It provides an overview of the Gateway, and a description of how an agency can connect its system to the Gateway --and share information with the rest of Wisconsin's criminal justice community through that connection. Throughout the document, hyperlinks and footnotes refer the reader to more detailed information, including technical specifications and descriptions of related justice information sharing projects.

In addition to the Implementation Guide, the WIJIS Team has constructed a Development Checklist for technical teams to utilize as they prepare to make local records available for the WIJIS Justice Gateway. Both documents are available at www.wjiscommons.org.

Office of Justice Assistance website: <http://www.oja.wi.gov>

Help with Egrants: A [User Guide](#) is posted on the Apply for a Grant page of our website.