

The background of the document is a faded, light blue image of the Wisconsin State Capitol building, showing its iconic dome and classical architectural details. At the top of the page, there are decorative wavy red and white stripes, reminiscent of the American flag.

Wisconsin Office of Justice Assistance
1 S. Pinckney Street, Suite 600
Madison, WI 53702

Jim Doyle
Governor

David Steingraber
Executive Director

Homeland Security
***HS Mutual Aid Radio Replacement
Round 4 (2007)***

(Based upon existing pre-applications at OJA)

Grant Announcement

**Applications must be submitted through
Egrants on or before September 4, 2008**



Important Contact Information for this Grant Opportunity:

Interoperability Project: David Spenner (608) 261-7535
David.Spenner@Wisconsin.gov

Budget/Fiscal: Shannon Ladwig (608) 261-7015
Shannon.Ladwig@Wisconsin.gov

Egrants Assistance: Weekdays, 8am – 4:30pm
Email: OJAEgrants@wi.gov
Local calls: (608) 267-9068
Toll free: (888) 894-6607

The Egrants Application Guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the Apply for a Grant page of our website: www.oja.wi.gov.

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page -specific instructions can be found there.

Grant Announcement Summary

Program Area: Homeland Security

Grant Title: HS Mutual Aid Radio Replacement Round 4 (2007)

Description: The purpose of this program is to ensure that radios used by emergency response agencies have the ability to access common or shared mutual aid frequencies during an emergency or crisis. Funding is available for the replacement of outdated fixed, portable and mobile radios only for those agencies that have submitted pre-applications.

Opportunity Category: Invited

Important Dates:

- **July 17, 2008:** Deadline for local agency to communicate their equipment needs to the county for the consolidated application.
- **September 4, 2008:** Deadline for county, tribe, or state agency to submit online applications for all equipment.
- **October 1, 2008 :** Project Start Date (no awards will be made prior to 10/1/2008)
- **March 31, 2009:** Project End Date

Anticipated Funding Amount: Approximately \$2 million has been allocated for interoperability improvement under this round of funding.

Match/Cost Sharing Requirement: Grant funds will cover up to 75% of the total cost of the equipment, up to a specific ceiling amount that depends on the particular type of equipment.

Eligibility: Funding is open only to those agencies that applied for, but did not receive, funding during the previous round (Round 3) of mutual aid radio replacement (see attached for list of eligible agencies). During this previous round of funding, the number of applications exceeded the amount of available funding, and this opportunity is available only to those agencies. Another round of funding, anticipated for late 2008/early 2009, will be open to all agencies through a new pre-application process. A table attached to this announcement lists eligible agencies within each county and their quantity of fixed, mobile and/or portable radios eligible for improvement. This is the quantity for which the County Emergency Manager can subsequently apply on behalf of the local agency. (This table reflects the list of eligible radios submitted on the Round 3 pre-application form.)

Applications must be sent to the county emergency management director who will then submit a joint application to the Office of Justice Assistance.

Eligible Expenses: Allowable exercise costs include costs related to mutual aid channel enhancement via replacement of outdated radios and related training. Detailed information on eligible expenses is provided in the full announcement.

HS Mutual Aid Radios Replacement Round 4 (2007)

The Wisconsin Office of Justice Assistance (OJA) provides financial and technical assistance to public safety, first response and emergency management agencies throughout the state. As the State Administering Agency for state and federal criminal justice and homeland security grant funds, OJA is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

Program Description

One of Wisconsin's top priorities is to resolve existing communications interoperability issues and improve voice communications among response agencies and disciplines throughout the state. This opportunity provides funding for the replacement of portable, fixed or mobile radios to further implement interoperability goals outlined in the 2007 Wisconsin Statewide Communications Interoperability Plan.

The State's short-term goal is to ensure all public safety agencies in the state have access to common mutual aid channels. These grants will fund the replacement of selected fixed, portable and mobile radio equipment to meet this goal. A table attached to this announcement lists eligible agencies within each county and their quantity of fixed, mobile, and/or portable radios eligible for improvement. This is the quantity for which the County Emergency Manager can subsequently apply on behalf of the local agency. (This table reflects the list of eligible radios submitted on the Round 3 pre-application form.)

Grant funds will cover up to 75% of the total cost of the equipment replacement or upgrade, up to a specific ceiling amount that depends on the particular type of equipment. The sub-grantee is responsible for paying the remaining cost of the equipment. **This is not a match requirement**, rather a requirement for a funding commitment on the part of the grantee. There are no restrictions on what funding can be used to fulfill this local commitment, with the exception that other HSGP program funds may not be used. There is no requirement for demonstration of match funds.

Eligible Equipment, Training and Expenses

Replacement of Radios

Within the quantity in the attached table, radios with fewer than 17 channels that are unable to be reprogrammed to include 10 mutual aid channels are eligible for replacement. In some cases, radios that have more channels may be replaced if they are not software re-programmable. UHF radios must be replaced with VHF radios.

All new radios purchased under this program must be:

- Phase I P25 compliant
- Upgradeable to P25 trunking
- 48 channel minimum capacity
- Alphanumeric Display
- 138-174 MHz band spread
- Programmed according to Statewide Mutual Aid Frequency Plan within the Statewide Communications Interoperability Plan (available for download on the SIEC website at <http://www.siec.wi.gov>) with a minimum of 20 statewide mutual aid channels.

General Equipment Guidelines

The amounts listed below are the maximum amounts that OJA will reimburse for a particular equipment item. The total amount includes the base radio, battery, accessories, and installation. For example, if a sub-grantee requests funding to purchase a portable radio that costs \$1,200, OJA will make the award for and reimburse at 75% of the cost, or \$900. If a sub-grantee requests funds to purchase a portable radio that costs \$1,800, OJA will make the award for and reimburse at the maximum of \$1,250.

- Portable Radio \$1,250
- Fixed and/or Mobile Radio \$1,750 (this limit applies to dual control head radios)

Equipment requests should be based on need, and fit within the jurisdiction's preparedness plan as well as the Statewide Communication Interoperability Plan. Equipment under this grant should be deployed consistent with current mutual aid agreements in the jurisdiction.

All communications equipment purchased through this grant must be compliant with the ANSI/TIA/EIAA-102 Phase 1 (Project 25 or P25) suite of standards. This policy applies to government owned or leased land mobile public safety radio equipment purchased with grant funds administered by OJA. The purpose of the policy is to ensure that public safety first responders can communicate effectively in times of emergency.

This policy does not apply to commercial services that offer other types of interoperability solutions and does not exclude any application if it demonstrates that the supplemental equipment being proposed will lead to enhanced interoperability in the short term. These standards have been developed to allow for backward compatibility with existing digital and analog systems and to provide for interoperability in future systems.

Federal funds under this award can only be used to *supplement*, not *supplant* state or local funds. (Supplanting is the replacement of state or local funds with Federal funds.) Therefore, equipment purchases or administrative/personnel costs previously planned in the agency's budget may not be included in this program.

Equipment Restrictions

Grant funds awarded under this program **may not** be used for the following:

- General-use computers and software, except as allowed under M&A costs
- General-use vehicles
- Licensing fees
- Weapon systems & ammunition
- Construction or renovation, except when it is a necessary component of a security system
- Hiring of public safety personnel for the purposes of fulfilling traditional public safety duties
- Equipment or activities unrelated to the implementation of the grant program and the State Homeland Security Strategy
- Items not in accordance with the authorized equipment list
- Items otherwise budgeted for with local funds

All equipment purchased under this grant must be made available to other emergency response agencies statewide, as may be required for incident response purposes. Grant funds may be used to contract/pay for maintenance costs.

Any regular maintenance and/or calibration required to ensure the accuracy and dependability of the requested equipment must be coordinated in accordance with the manufacturer's recommendations and specifications.

Equipment Training

Agencies that receive funding for radio replacement are required to deliver training to users on proper mutual aid channel usage and full-functionality of the radio equipment purchased under this program. Grant funds for training may be requested for this purpose. Where applicable training must incorporate and follow the standards established by the National Incident Management System (NIMS), including the use of plain talk. Agencies that receive funding for radio replacement or re-programming may be asked to demonstrate effective delivery of training during the compliance review process for this grant.

All personnel who utilize equipment purchased with this grant must receive training either through the vendor or other competent source specific to that piece of equipment. Training must comply with the standards identified under 29 CFR 1910.120, as applicable.

In the application, these requirements are met by checking the appropriate verification box that appears when the equipment is selected.

Property Disposal or Transfer

Equipment purchased under this grant must be disposed of by following the disposal process currently in practice for each community. OJA must be notified of property disposal or transfer of ownership.

Application Process – Local Agency Procedures

Radio Replacement

A table attached to this announcement lists eligible agencies within each county and their quantity of fixed, mobile, and/or portable radios eligible for improvement. This is the quantity for which the County Emergency Manager can subsequently apply on behalf of the local agency. (This table reflects the list of eligible radios submitted on the Round 3 pre-application form.)

Eligible agencies do not have to submit a pre-application because one is already on file. These agencies are asked to coordinate with their County EM Directors for application by July 17, 2008.

Only County EM Directors are allowed to submit Egrants applications on behalf of local agencies. This coordination between local agencies and EM directors serves everyone by improving interoperability protocol. It is important that county EM directors are aware of all funding that is awarded to their local agencies. Counties that are in need of knowing who sent pre-application forms in from their county may contact us for that information.

Participation in an interoperability region may be a requirement of future funding.

To compensate for additional administrative costs to County EM Directors as a result of the above changes, counties can apply for an additional 3.0% of their total requested amount to cover additional administrative costs. Administrative costs may include:

- Staffing costs
- Travel and meeting related expenses
- Authorized office equipment and supplies
- Recurring expenses such as those associated with cell phones and faxes during the period of performance
- Leasing or renting of space for newly hired personnel during the period of performance

Federal funds under this award can only be used to *supplement*, not *supplant* state or local funds. (Supplanting is the replacement of state or local funds with Federal funds.) Therefore, equipment purchases or administrative/personnel costs previously planned in the agency's budget may not be included in this program. Personnel labor costs for salaried employees are not eligible for reimbursement due to the supplanting prohibition.

Submit Applications via Egrants

Applications must be submitted through the OJA Egrants online grants management system. If you have never used Egrants before, you will need to register online at www.oja.wi.gov to receive access to the system. This can take several business days so please register at least 3 business days before the application due date.

Once your Egrants account has been approved, you may begin your online grant application. An Egrants Application Guide is posted on the OJA website (Apply for a Grant page). If you have any problems using Egrants, please contact our help desk at OJAEgrants@wi.gov or call us at (608) 267-9068 or toll free at (888) 894-6607 any weekday between 8am and 4:30pm.

Application Components

Through Egrants, you will provide OJA with detailed information about your project that will be used to make funding decisions. Questions on what is expected in each section can be directed to Program Manager David Spenner at (608) 261-7535 or David.Spenner@Wisconsin.gov; Fiscal Liaison Shannon Ladwig at 608-261-4375 or Shannon.Ladwig@Wisconsin.gov

1. Main Summary

This is the first page you will complete in your online application. You must complete this section before any other sections will be enabled. Please note: When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project manager will be overseeing project operations.

2. Approval Checklist

Answer Yes or No to each question.

3. Budget Detail

Equipment: Applicant should select the appropriate equipment category and detail information from the menu provided for each type of equipment requested. Specific descriptions of the equipment or other relevant information can be added in the space provided.

4. Performance Measures – are **not** required in this application. Please open this section in Egrants, change the page status to “complete”, and save the page. Performance Measures may be identified and collected during post-award quarterly reporting rather than through this funding application process.

5. Budget Narrative

Please describe how the proposed expenditures will help achieve statewide interoperability and be forward compatible to the statewide communications system as detailed in the Statewide Communications Interoperability Plan long term goals.

Application Review and Award Criteria

Priority will be given to agencies that have received less funding in prior rounds.

Those agencies with a local strategy/plan to implement the Statewide Communications Interoperability Plan and integration with the statewide communications system (as being discussed, developed and implemented by the Statewide System Management Group) will be prioritized. See www.siec.wi.gov

Those agencies that returned (unused) 40% of grant award funds in prior homeland security grant programs will be considered after agencies that make effective use of prior awards.

Those agencies that did not comply with past grant requirements or failed to close prior homeland security grant awards by the grant deadline will be considered after agencies that made the deadline initially established in the grant award letter.

In addition, priority will be given to fire, law enforcement and EMS agencies using existing VHF radio systems, applications from higher risk jurisdictions and jurisdictions that have demonstrated a coordinated multi-county approach to interoperability.

County applicants will be notified whether their application has been tentatively approved, denied or whether an amendment is required.

A signed award document will be mailed within a few weeks of notification, and until that time the grant is subject to re-allocation.

Additional Resources

- Office of Justice Assistance website: <http://www.oja.wi.gov>
- A helpful [Egrants User Guide](#) is posted on the Apply for a Grant page of the OJA website. It includes registration through grant award instructions.
- Online Help is available in many areas of the Egrants program – watch for the Help Buttons.
- Egrants Helpdesk is staffed on non-holiday weekdays between 8AM and 4:30PM.

Email: OJAEgrants@wi.gov

Local calls: (608) 267-9068

Outside the 608 area code: (888) 894-6607

County	Agency	Discipline	F	M	P
Barron	Barron County Emergency Management	EM			8
Barron	Cumberland Ambulance	EMS			8
Barron	Turtle Lake First Responders	EM			9
Bayfield	Iron River Police Dept.	LE			2
Brown	Denmark PD	LE			2
Brown	Depere Police Department	LE		7	8
Brown	Pulaski PD	LE		3	
Brown	UW Green Bay Police Dept.	LE		3	5
Brown	Village of Suamico Police	LE			4
Burnett	EMS	LE			1
Calumet	NEW HOLSTEIN FD	LE		3	
Calumet	ST. ANNA FD	LE		3	
Chippewa	Crescent Fire Department	FS		4	12
Chippewa	Eagle Point Fire Department	FS			2
Chippewa	Lake Hallie PD	LE	1		3
Chippewa	Stanley Fire Department	FS			1
Clark	Clark County Emergency Management	EM		3	10
Columbia		EM			9
Columbia	Columbia County	EM			1
Crawford	Crawford County EM	EM			22
Dane	Blooming Grove & Fire	FS		1	11
Dane	Cross Plains EMS	EMS		1	3
Dane	Cross Plains FD	FS			4
Dane	Dane County District One EMS	EMS			9
Dane	DCSO	LE			2
Dane	Deerfield Police Dept	LE		1	1
Dane	Glenwood City Police	LE		2	
Dane	Mount Horeb Fire District	FS	1		2
Dane	Oregon Fire & EMS District	FS		3	24
Dane	Oregon Police Department	LE			10
Dane	Stoughton Area EMS	EMS		2	
Dane	TMFD	FS		6	31
Dane	Town of Madison Fire/PD	FS		4	13
Dane	Waunakee Police Dept.	LE			4
Dodge	Beaver Dam FD	FS			10
Dodge	Burnett FD	FS			5
Dodge	City of Waupun FD	FS		4	2
Dodge	Clyman FD	FS		2	
Dodge	Dodge County Hazmat Team	EM			1
Dodge	Dodge County Sheriff	LE			36
Dodge	Fox Lake FD	FS		2	
Dodge	Iron Ridge Police Dept.	LE			3
Dodge	Lebanon FD	FS		3	4
Dodge	Mayville EMS	EMS			2
Dodge	Mayville Police Dept.	LE			2
Dodge	Neosho/Rubicon/Ashippun PD	LE			4
Dodge	Randolph FD	FS			1

Dodge	Reeseville FD	FS			5
Dodge	Waupun PD	LE		2	7
Dodge	Waupun Rural FD	FS		4	1
Dodge	Woodland FD	FS		5	1
Door	Door Co. Sheriff Dept.	LE	0	0	0
Door	Door County Sheriffs Department	LE			1
Douglas	Brule Fire Department	FS			6
Douglas	Dairyland Fire Department	FS		2	5
Douglas	Douglas County Emergency Management	EM		1	
Douglas	Douglas County Sheriff	LE			8
Douglas	Gordon Fire	FS			7
Douglas	Gordon Wascott EMS	EMS		1	14
Douglas	Highland Fire Department	FS		4	1
Douglas	Lake Nebagamom F.D.	FS		5	1
Douglas	Parkland Fire Dept.	FS			2
Douglas	Solon Springs P.D.	LE			1
Douglas	Summit Fire Dept.	FS			2
Dunn	Boyceville Fire Dept.	FS	0	5	2
Dunn	Colfax Rescue Squad	EMS		2	
Dunn	Dunn County EM	EM			2
Dunn	Menomonie Fire Dept.	FS		4	6
Dunn	Ridgeland Fire Dept.	FS		1	2
Eau Claire	Eau Claire Fire Rescue	FS			9
Eau Claire	Eau Claire Police Dept.	LE			12
Grant	Bagley Fire Dept	FS		3	
Grant	Bagley First Responders	EMS		1	6
Grant	Boscobel Fire Dept	FS			6
Grant	Grant Co Sheriff's Office	LE		1	
Grant	Grant Co Sheriff's Office	LE		10	
Grant	Hazel Green Fire Dept	FS	1	3	
Grant	Lancaster EMS	EMS			6
Grant	Platteville EMS	EMS		1	16
Iowa	Barneveld Police Dept.	LE			1
Iowa	Highland Fire Department	FS		4	1
Iowa	Mineral Point Fire Dept	FS			1
Iowa	Mineral Point Fire Dept.	FS			2
Jackson	Hixton Area First Responders	EM		1	
Jackson	Taylor Fire & Rescue	FS			11
Jefferson	Ixonia Fire Dept.	FS		2	
Jefferson	Jefferson Co Sheriff's Dept	LE			32
Juneau	City of Elroy Police	LE			4
Juneau	Camp Douglas Rescue	EM			10
Juneau	City of Elroy Ambulance	EMS			4
Juneau	Cutler Volunteer Fire	FS			3
Juneau	Mauston Area Ambulance	EM			6
Juneau	Mauston Area Ambulance	EMS			6
Juneau	Mauston Fire	FS			9
Juneau	Necedah Police Dept	LE		1	1

Juneau	Union Center Fire	FS			2
La Crosse	La Crosse Fire Department	FS			3
Juneau	New London Fire Dept	FS		6	3
La Crosse	Onalaska Police Dept	LE			11
La Crosse	Tri-State Ambulance	EMS			9
La Crosse	West Salem PD	LE		1	
Lafayette	Lafayette County Emergency Management	EM			7
Lafayette	South Wayne PD	LE		1	1
Manitowoc	Keil Police Dept.	LE			11
Manitowoc	Manitowoc Fire Dept.	FS		4	11
Marathon	ABBOTSFORD FIRE	FS		1	8
Marathon	ATHENS - AMBULANCE	EMS			1
Marathon	ATHENS - PD	LE			1
Marathon	ATHENS FD	FS		3	6
Marathon	COLBY/ABBY PD	LE	1	3	4
Marathon	EASTON FD	FS		3	3
Marathon	EDGAR FD	FS	1	6	4
Marathon	EDGAR PD	LE			3
Marathon	EMMET - Town FD	FS	1		
Marathon	EVEREST METRO PD	LE			12
Marathon	HAMBURG FD	FS		4	12
Marathon	HATLEY FD & EMS	EMS		1	8
Marathon	KRONENWETTER FD	FS			8
Marathon	MARATHON PD	LE	1	1	3
Marathon	MC Em. Mgt	EM			1
Marathon	McMILLAN FD	FS	1	6	16
Marathon	MOSINEE FD	FS		1	8
Marathon	MOSINEE PD	FS	1		
Marathon	Rib Mt. FD	FS			18
Marathon	RINGLE FD	FS		4	7
Marathon	ROTHSCHILD FD	FS	1	4	12
Marathon	ROTHSCHILD PD	LE			9
Marathon	SPENCER FD	FS		2	6
Marathon	STRATFORD FD	FS			6
Marathon	T. WAUSAU FD	FS		1	8
Marathon	TEXAS FD	FS		3	18
Marathon	Unity Area Ambulance	EMS		1	3
Marinette	Coleman Rescue	EMS			11
Monroe	Tomah Area Ambulance	EM			5
Monroe	Tomah PD	LE			6
Oconto	Brazeau Fire	FS			4
Oneida	Minocqua Police Department	LE		1	
Oneida	Monico Fire Department	FS		2	1
Oneida	Nokomis Volunteer Fire Dept	FS		4	3
Oneida	Pine Lake Fire Department	FS	1	1	
Oneida	Stella Volunteer Fire Department	FS			9
Oneida	Three Lakes PD	LE			4
Outagamie	Appleton Police Department	LE			50

Outagamie	Combined Locks Fire	FS			9
Outagamie	Combined Locks Police	LE	1	1	
Outagamie	Freedom First Responders	EMS			9
Outagamie	Freedom Police Dept.	LE	1		3
Outagamie	Kimberly Fire Department	FS		3	8
Outagamie	Seymour Police Department	LE		1	7
Outagamie	Shiocton-Bovina FD	FS			6
Outagamie	Shiocton-Bovina FD.	FS			6
Pierce	Ellsworth Fire	FS		3	
Pierce	Elmwood Fire	FS		5	3
Pierce	Lund Fire	FS		1	8
Pierce	River Falls PD	LE		1	
Polk	AMERY POLICE DEPT.	LE			9
Polk	CENTURIA POLICE DEPT	LE			2
Polk	Clayton Police Dept.	LE			2
Polk	Clear Lake Ambulance	EMS			3
Polk	Clear Lake Police Dept.	LE			4
Polk	Dresser Police Dept.	LE	1		1
Polk	St. Croix Falls Police Dept.	LE			4
Polk	St. Croix Valley EMS	EMS			2
Portage	Almond FD & EMS	EMS			5
Portage	Portage County Arson Task Force	EM			1
Portage	Town of Grant EMS	EMS			11
Portage	Village of Plover PD	LE			1
Richland	Richland County Emergency Management	EM		1	
Richland	Richland County EMS	EMS		1	1
Sauk	Baraboo District Ambulance Service	EMS		3	3
Sauk	Baraboo Police	LE			11
Barron	Barron County Emergency Management	EMS			17
Sauk	Lake Delton PD	LE			9
Sauk	Merrimac Fire Department	FS		1	
Sauk	Reedsburg Fire Department	FS		1	11
Sauk	Sauk Fire District	FS			14
Sauk	Sauk Prairie PD	LE	1		
Sawyer	Spider Lake Fire Dept.	FS	1	2	13
St. Croix	Glenwood City Police	LE		2	
Taylor	Gilman Police Dept.	LE			1
Taylor	Medford Fire	FS			8
Taylor	Medford Police Dept	LE			9
Taylor	Rib Lake Police Dept.	LE			1
Taylor	Taylor County Sheriff Dept	LE			18
Vernon	City of Hillsboro Emergency Mgt.	EM			1
Vernon	Coon Valley Squad	EMS	1	1	
Vernon	Denmark Police Department	LE			1
Vernon	Hillsboro Police Department	LE			2
Vernon	LaFarge Police Dept.	LE		1	
Vernon	Viola Fire	EMS			5

Vernon	Viola Fire	FS		1	9
Vernon	Viroqua Fire Department	FS		4	
Vilas	Boulder Junction Police Dept	LE			1
Walworth	Clity of Delavan Police	LE			1
Walworth	City of Delavan Fire	FS			1
Walworth	City of Delavan Fire/rescue	FS			1
Washburn	Spooner Fire Dept.	FS			5
Waukesha	Dousman Fire District	FS		2	2
Waupaca	Clintonville PD	LE		5	2
Waupaca	Embarrass Fire Department	FS			2
Waupaca	Fremont PD	LE			2
Waupaca	Iola PD	LE			3
Waupaca	Town of Marion PD	LE			2
Waupaca	Waupaca Co. Haz-mat	EM		3	
Waupaca	Waupaca County Sheriff's Department	LE			4
Waupaca	Waupaca County Sheriff's Dept - Reserve	LE			6
Winnebago	City of Oshkosh PD	LE			2
Winnebago	Neenah-Menasha Fire Rescue	FS			27
Winnebago	Winnebago Co Emergency Management	EM			5
	TOTALS		17	227	1151