

The background of the document is a faded, grayscale image of the Wisconsin State Capitol building, showing its prominent dome and classical architectural details. At the top of the page, there is a decorative graphic consisting of several wavy, horizontal stripes in red and white, resembling the top portion of the American flag.

Wisconsin Office of Justice Assistance
1 S. Pinckney Street, Suite 600
Madison, WI 53702

Jim Doyle
Governor

David Steingraber
Executive Director

Homeland Security
**Urban Area Security Initiative
For CBRNE, NIMS, NRF 2008**

Grant Announcement

**Applications must be submitted through
Egrants on or before June 30, 2009**



Important Contact Information for UASI Grants:

Program Questions on

CBRNE, NIMS and NRF:

Michael Pohlman (608-266-9565)
MichaelJ.Pohlman@Wisconsin.gov

Budget/Fiscal Questions:

Shannon Ladwig (608) 261-7015
Shannon.Ladwig@Wisconsin.gov

Egrants Assistance:

Weekdays, 8am – 4:30pm
Email: OJAEgrants@wi.gov
Local calls: (608) 267-9068
Toll free: (888) 894-6607

The Egrants Application Guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the Apply for a Grant page of our website: www.oja.wi.gov.

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page-specific instructions can be found there.

Grant Announcement Summary

Program Area: Homeland Security

Grant Title: Urban Area Security Initiative CBRNE, NIMS and NRF 2008

Description: This grant will improve regional and statewide emergency response capabilities by supporting the priorities identified by the Milwaukee Urban Area Security Initiative in the UASI FY 2008 Spending Plan. Funds are being made available specifically for the purchase of equipment to strengthen CBRNE detection, response and decontamination capabilities and implementation of the National Incident Management System (NIMS) and National Response Framework (NRF) in the UASI area.

Opportunity Category: Non-Competitive/Limited Eligibility

Important Dates:

Apply by: June 30, 2009
Project start date: March 1, 2009
Project end date: On completion but not later than January 30, 2010

Anticipated Funding Amount: A total of \$1,442,708 is available. Funding for CBRNE related projects will total \$1,311,038 while NIMS/NRF funding will total \$131,670. These grants will go to specific agencies as determined by the 2008 Milwaukee UASI Strategy (see specifics under **Eligible Expenses** below).

Match/Cost Sharing Requirement: None

Eligibility: The intent of this grant is to provide funding for the following projects for the agencies and amounts as per the UASI Plan. Only Milwaukee Urban Area jurisdictions with allocations approved by the Milwaukee Area Working Group are eligible to apply.

Eligible Expenses: All expenses must be new and cannot replace existing government funding. All expenditures must conform to the Milwaukee Area UASI FY 2008 Spending Plan. Specific equipment and maximum amounts available by recipient agency are as follows:

Milwaukee Fire Department	
• Chemical Detection System	\$43,612
• Compressed Air Unit	\$240,000
• Heavy Rescue Equipment	\$200,000
• IMT Training	\$30,000
Milwaukee Police Department	
• VBIED Training	\$85,000
Milwaukee County	
• EOD Equipment	\$174,800
• Respiratory Fit Tester	\$14,802

Ozaukee County	
• Command Post	\$270,000
• Respiratory Fit Tester	\$14,802
Waukesha County	
• Respiratory Fit Tester	\$14,806
• EOC Upgrades	\$12,500
Racine Fire Department	
• Chemical Detection System	\$43,612
Racine County	
• Respiratory Fit Tester	\$14,802
• EOC Upgrades	\$69,170
• MABAS Response Software	\$10,000
• MABAS Organizational Costs	\$10,000
Washington County	
• Command Post	\$180,000
• Respiratory Fit Tester	\$14,802

UASI CBRNE, NIMS and NRF 2008

The Wisconsin Office of Justice Assistance (OJA) provides financial and technical assistance to public safety, first response and emergency management agencies throughout the state. As the State Administering Agency for state and federal criminal justice and homeland security grant funds, OJA is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

Program Description

Through this grant announcement, OJA is supporting the emergency preparedness priorities identified by the Milwaukee Urban Area Security Initiative in the UASI FY 2008 Spending Plan. Funds are being made available specifically for the purchase of equipment to strengthen CBRNE detection, response and decontamination capabilities and implementation of the National Incident Management System (NIMS) and National Response Framework (NRF) in the UASI area.

Submit Applications Using Egrants

Applications must be submitted through the OJA Egrants online grants management system. If you have never used OJA Egrants before, you will need to register for access to the system. To register online, go to <http://register.wisconsin.gov/AccountManagement/> and complete the 'self registration' process. On the account registration site, you will have a choice between the OJA Egrants and Commerce eGrants. Please take care to select **OJA Egrants** during this process.

Once your Egrants account has been approved, you may begin your online grant application. The OJA help desk is open Monday-Friday 8am-4:30pm. If you register outside of these hours, access may not be approved until the next business day.

An Egrants System User Guide is posted on the OJA website (Apply for a Grant page). If you have any problems using Egrants, please contact our help desk at OJAEgrants@wi.gov or call us at (608) 267-9068 or toll free at (888) 894-6607 during business hours.

Application Components

Through Egrants, you will provide OJA with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to MichaelJ.Pohlman@Wisconsin.gov or call (608) 266-9565.

1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button. Please note: When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

2. Budget Detail

Personnel: Provide salary information for non-contractual employees that will be funded through this grant, including overtime. List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation

paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Employee Benefits: Not allowable

Travel/Training: Any travel and/or training costs associated with the funded project. Examples: Mileage Reimbursement, Lodging, Airfare, Meals. Please note: All reimbursements will be made at current state-established rates.

Equipment: Tangible non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. NOTE: Homeland Security grants require that equipment (even items <\$5,000) be entered in this category so that applicants can select from authorized equipment lists.

Supplies and Other Operating Expenses: Consumables such as paper, stationary, postage, software and equipment with an acquisition cost of less than \$5,000 per unit. EXCEPTION: Any equipment purchased through a homeland security equipment grant (regardless acquisition cost) MUST be entered in the equipment category. (See Equipment above)

Consultants/Contractual: Provide costs associated with individuals or entities providing services through a contractual arrangement. With the exception of a few justified sole source situations, contracts should be awarded via competitive processes. Examples: Programmer, Trainer.

Other: Items that don't fit into specific categories. Examples: Indirect, Confidential Funds, Overhead (if allowed)

3. Approval Checklist

Answer Yes or No to each question.

4. Performance Measures

Please open this section and change the page status to 'Complete' and SAVE the page. Performance Measures will be identified and collected during post-award reporting rather than through this funding application process.

5. Budget Narrative

Please provide justification for each budget category in which you have allocated grant funds and describe how listed items will be used during the course of the grant period and how each applies to applicable UASI strategies.

Application Review and Award Criteria

This grant is for reimbursement of expenditures that are related to equipment and/or training that fits within plan of the UASI region as identified in previous sections of the grant announcement. Only applicants specifically listed are eligible to apply.

Equipment Restrictions

Grant funds awarded under this program **may not** be used for the following:

- General-use computers and software, except as allowed under M&A costs
- General-use vehicles
- Licensing fees

- Weapon systems & Ammunition
- Construction or renovation, except when it is a necessary component of a security system
- Hiring of public safety personnel for the purposes of fulfilling traditional public safety duties
- Equipment or activities unrelated to the implementation of the grant program and the State Homeland Security Strategy
- Items not in accordance with the Authorized Equipment List
- Items otherwise budgeted for with local funds

Medical supplies and pharmaceuticals with expiration dates may only be requested with an appropriate rotation plan in place with local hospitals or medical facilities. This written plan must be filed with OJA.

All equipment purchased under this grant must be made available to other emergency response agencies statewide, as may be required for incident response purposes. Grant funds may be used to contract/pay for maintenance costs.

Any regular maintenance and/or calibration required to ensure the accuracy and dependability of the requested equipment must be coordinated in accordance with the manufacturer's recommendations and specifications.

Equipment Training

All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment.

Equipment must be of a type that the recipient agency is trained on, or will be trained on upon receipt of the equipment. The standards identified under 29 CFR 1910.120 apply, as applicable.

If you are requesting explosive device mitigation equipment, Level A or Level B Haz-Mat PPE, an AED, or other equipment requiring a certification level of training, **you must** verify the current or future training level of disciplines and agencies receiving that equipment. Equipment may not be deployed prior to completion of training.

If you are requesting Level C PPE tight-fitting full face-piece respirators, you must include an assurance that all personnel using the equipment will receive initial and annual fit tests and be compliant with 29 CFR parts 1910.134, Respiratory Protection as directed by Wisconsin Department of Commerce. More information will be provided by WI DoComm through OJA.

In the online application, these requirements are met by checking the appropriate verification box that appears when the equipment is selected.

Property Disposal or Transfer

Equipment purchased under this grant must be disposed of by following the disposal process currently in practice for each community. OJA must be notified of property disposal or transfer or ownership.

Sustainment Costs

Funds may be used for sustainment of first responder equipment that would be used in a jurisdiction's response to a threat or event. This includes repair and replacement parts, equipment warranties and maintenance contracts for purchases made under this and any previous ODP grants. Applicants who choose to include sustainment costs should list the expenses and identified item at the end of the equipment request worksheet. Sustainment can include costs to provide services for the life expectancy of the equipment.

Post-Award Special Conditions/Reporting Requirements

If awarded funds under this announcement, you will be required to provide quarterly progress reports. The schedule for your reports will be included in your grant award materials. At that time, please review all of your grant award special conditions and Egrants reporting requirements. In addition to any special conditions described in your award documents and reporting requirements contained in Egrants, you will need to provide the following:

Emergency response capabilities developed using these grant funds must be made available to other emergency response agencies regionally, as may be required for incident response purposes. MABAS/SMART and/or mutual aid agreements will be used if applicable. By accepting this grant it becomes the responsibility of the agency that receives equipment to respond with the equipment as may be needed. Joint training and inter-agency collaboration for purposes of the sharing of equipment, facilities and expertise, is strongly encouraged. The grantee is required to maintain proper training and inventory records.

Equipment purchased with this grant must be accompanied by appropriate vendor or manufacturer training. Personnel using the equipment must be properly trained on the use of the equipment before it is put into service.

Application or grant modifications must be approved by OJA and the UASI Point of Contact. In order to be considered applicant must be current with OJA fiscal and program reports for this grant. Grant extensions or purchase modifications will not be granted unless applicant provides a compelling reason and it meets the intent of the UASI strategy and spending plan.

Additional Resources

- Office of Justice Assistance website: <http://www.oja.wi.gov>
- A helpful [Egrants User Guide](#) is posted on the Apply for a Grant page of the OJA website. It includes registration through grant award instructions.
- Online Help is available in many areas of the Egrants program – watch for the Help Buttons.
- Egrants Helpdesk is staffed on non-holiday weekdays between 8AM and 4:30PM.

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Outside the 608 area code: (888) 894-6607