

The background of the entire page is a faded, light blue image of the Wisconsin State Capitol building, showing its iconic dome and classical architectural details. At the top of the page, there are three wavy, horizontal stripes in red and white, resembling the top portion of the American flag.

Wisconsin Office of Justice Assistance  
1 S. Pinckney Street, Suite 600  
Madison, WI 53702

Jim Doyle  
*Governor*

David Steingraber  
*Executive Director*

Homeland Security  
**HS Law Enforcement Specialty Team  
Training (2006)**

**Grant Announcement**

**Applications must be submitted through  
Egrants on or before April 22, 2009**



## Important Contact Information for this Grant Opportunity:

Program/Policy: Tony Peterson (608) 266-9565 or  
tony.peterson@wisconsin.gov

Budget/Fiscal: Shannon Ladwig (608) 261-7015 or  
shannon.ladwig@wisconsin.gov

Egrants Assistance: Weekdays, 8am – 4:30pm  
Email: [OJAEgrants@wi.gov](mailto:OJAEgrants@wi.gov)  
Local calls: (608) 267-9068  
Toll free: (888) 894-6607

The Egrants Application Guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the Apply for a Grant page of our website: [www.oja.wi.gov](http://www.oja.wi.gov).

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page -specific instructions can be found there.

## Grant Announcement Summary

**Program Area:** Homeland Security

**Grant Title:** HS Law Enforcement Specialty Team 2006

**Description:** This funding announcement will provide one-time Homeland Security grants to provide law enforcement specialty team training for eligible agencies.

**Opportunity Category:** Non-Competitive / Limited /Eligibility.

**Important Dates:**

Application Due Date: April 22, 2009

Project Start Date: April 1, 2009

Project End Date: June 30, 2009

**Anticipated Funding Amount:** A total of \$218,000 is available.

**Match/Cost Sharing Requirement:** None

**Eligibility:** The intent of this grant is to provide one-time grant funding to Wisconsin's Regional Law Enforcement Specialty Teams for training programs. The following organizations are eligible for funding:

Brown County Sheriff's Office	\$11,201.20	Milwaukee County Sheriff's Office	\$2,500.00
Dane County Sheriff's Office	\$2,500.00	Northeastern WI Tech College	\$137,045.46
Door County Sheriff's Office	\$1,963.20	Outagamie County Sheriff's Office	\$2,500.00
Douglas County Sheriff's Office	\$1,590.50	Superior Fire Department	\$4,072.40
Green Bay Police Department	\$6,873.82	Superior Police Department	\$2,417.34
La Crosse Police Department	\$37,500.00	UW-Madison Police Department	\$2,500.00
Marinette County Sheriff's Office	\$5,336.08		

**Eligible Expenses:** All expenses must be new and cannot replace existing government funding. Funding may be used for backfill/OT (Personnel), lodging, meals, contractor fees, facility fees and supplies/other operating expenses.

# HS Law Enforcement Specialty Team Training (2006)

The Wisconsin Office of Justice Assistance (OJA) provides financial and technical assistance to public safety, first response and emergency management agencies throughout the state. As the State Administering Agency for state and federal criminal justice and homeland security grant funds, OJA is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

## Program Description

Through this grant announcement, OJA is seeking applications for funding law enforcement specialty team training to increase local capabilities to prevent, respond to and recover from acts of terrorism.

## Award Information

Project funding will be provided from the FY06 Homeland Security grant program. A total of \$218,000 is available. There is no match of any kind required.

## Eligible Expenses

The following agencies are eligible for reimbursement up to the amounts indicated. The funding amount indicated includes backfill/OT reimbursement (personnel) to each individual agency participating in the training for the amount identified in the pre-application process. Each individual agency participating in the training is responsible to apply for their respective backfill/OT.

Northeastern Wisconsin Technical:	\$137,045.46	Bearcat AV Tactical Operations Training Underwater Crime Scene Tech Training
La Crosse Police Department:	\$37,500.00	LVBIED K9 Training
Brown County Sheriff's Office	\$11,201.20	Overtime/Backfill
Dane County Sheriff's Office	\$2,500.00	Overtime/Backfill
Door County Sheriff's Office	\$1,963.20	Overtime/Backfill
Douglas County Sheriff's Office	\$1,590.50	Overtime/Backfill
Green Bay Police Department	\$6,873.82	Overtime/Backfill
La Crosse Police Department	\$37,500.00	Overtime/Backfill
Marinette County Sheriff's Office	\$5,336.08	Overtime/Backfill
Milwaukee County Sheriff's Office	\$2,500.00	Overtime/Backfill
Outagamie County Sheriff's Office	\$2,500.00	Overtime/Backfill
Superior Fire Department	\$4,072.40	Overtime/Backfill
Superior Police Department	\$2,417.34	Overtime/Backfill
UW-Madison Police Department	\$2,500.00	Overtime/Backfill

## Post-Award Special Conditions/Reporting Requirements

The following special conditions will apply to funding received through this announcement.

1. Recipient agencies must submit through Egrants a completed [Regional Specialty Team Training Roster](#) (found in the document library of the OJA website) for all training attendees. This roster will be due with the final progress report.

2. Training overtime and backfill will be paid according to the Backfill and Overtime Policy and reported on the [Training and Backfill Reimbursement Form](#) along with all necessary supporting information. This needs to be mailed to OJA with the [G2](#) report.

## **Submit Applications Using Egrants**

Applications must be submitted through the OJA Egrants online grants management system. If you have never used Egrants before, you will need to register online at [www.oja.wi.gov](http://www.oja.wi.gov) to receive access to the system. This can take several business days so please register at least 3 business days before the application due date.

Once your Egrants account has been approved, you may begin your online grant application. An Egrants Application Guide is posted on the OJA website (Apply for a Grant page). If you have any problems using Egrants, please contact our help desk at [OJAEgrants@wi.gov](mailto:OJAEgrants@wi.gov) or call us at (608) 267-9068 or toll free at (888) 894-6607 any weekday between 8am and 4:30pm.

## **Application Components**

Through Egrants, you will provide OJA with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to Tony Peterson at [tony.peterson@wisconsin.gov](mailto:tony.peterson@wisconsin.gov) or (608) 266-9565.

### **1. Main Summary**

This page asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page so if you encounter problems, please check the online help area and the '?' buttons next to the data fields. Please note: When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

### **2. Budget Detail**

Personnel: Provide salary information for non-contractual employees that will be funded through this grant, including overtime. List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Employee Benefits: Benefits are not an allowable expense. Recipient agencies must cover this cost.

Supplies and Other Operating Expenses: Consumables such as paper, stationary, postage, software and equipment with an acquisition cost of less than \$5,000 per unit.

Travel/Training: Any travel and/or training costs associated with the training. Examples: mileage reimbursement, lodging, meals. Please note: All reimbursements will be made at current state-established rates. The current government rate for lodging is a maximum of \$70.00 per room and for meals the current rate is a maximum of \$8.00/breakfast, \$9.00/lunch and \$17.00/dinner.

Consultants/Contractual: Fee to individual or organization providing instruction and/or training.

**3. Approval Checklist**

Answer Yes or No to each question.

**4. Performance Measures**

Enter the total number of courses and the total number of personnel that will attend the training.

**5. Budget Narrative**

Provide a brief description of the reimbursable expenses you expect to incur.

**Application Review and Award Criteria**

All applications submitted by the **April 22, 2009** deadline will be reviewed by OJA staff and screened for basic criteria and compliance with federal grant guidelines. Grant reviewers may suggest amendments to applications or require additional information. Applicants will be contacted if needed.

**Additional Resources**

- Office of Justice Assistance website: <http://www.oja.wi.gov>
- A helpful [Egrants User Guide](#) is posted on the Apply for a Grant page of the OJA website. It includes registration through grant award instructions.
- Online Help is available in many areas of the Egrants program – watch for the Help Buttons.
- Egrants Helpdesk is staffed on non-holiday weekdays between 8AM and 4:30PM.

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