

Wisconsin Office of Justice Assistance  
1 S. Pinckney Street, Suite 600  
Madison, WI 53702

Jim Doyle  
*Governor*

David Steingraber  
*Executive Director*

The background of the entire page is a faded, grayscale image of the Wisconsin State Capitol building. The building features a prominent central dome with a statue on top, surrounded by classical columns and arches. The text is overlaid on this image.

Homeland Security  
**Urban Area Security Initiative  
Medical Surge Equipment Grant 2008**

**Grant Announcement**

**Applications must be submitted through  
Egrants on or before April 23, 2009**



**Important Contact Information for UASI Grants:**

**Program Questions:**

Michael Jordan (608) 261-7529  
[michael.jordan@wisconsin.gov](mailto:michael.jordan@wisconsin.gov)

**Budget/Fiscal Questions:**

Shannon Ladwig (608) 261-7015  
[Shannon.Ladwig@Wisconsin.gov](mailto:Shannon.Ladwig@Wisconsin.gov)

**Egrants Assistance:**

Weekdays, 8am – 4:30pm  
Email: [OJAEgrants@wi.gov](mailto:OJAEgrants@wi.gov)  
Local calls: (608) 267-9068  
Toll free: (888) 894-6607

The Egrants Application Guide has step-by-step instructions for accessing and using the Egrants online system. The guide is posted on the Apply for a Grant page of our website: [www.oja.wi.gov](http://www.oja.wi.gov).

Online Help is available throughout the Egrants application process. Once you have started an application, look for the HELP button in the top right corner of the screen. Page -specific instructions can be found there.

## Grant Announcement Summary

**Program Area:** Homeland Security

**Grant Title:** Urban Area Security Initiative Medical Surge Equipment Grant 2008

**Description:** The grant shall provide funding for the procurement of equipment for the Urban Area Security Initiative. Only Milwaukee Urban Area jurisdictions with allocations approved by the Milwaukee Urban Area Working Group are eligible to apply.

**Opportunity Category:** Non-competitive

**Important Dates:**

Application Due Date: April 23, 2009

Project Start Date: At time of award (Approximately April 24, 2009)

Project End Date: August 31, 2010

**Anticipated Funding Amount:** The total amount available under this grant opportunity is \$296,821 to be allocated as follows:

Waukesha County	\$135,000
Milwaukee County	\$161,821

The grant funding period is two years. This is one-time funding that may not continue into the future.

**Match/Cost Sharing Requirement:** None

**Eligibility:** Only Waukesha and Milwaukee Counties are eligible to apply for this funding.

**Eligible Expenses:** All expenses must be new and cannot replace existing government funding. Eligible expenses for reimbursement include procurement costs associated with the acquisition of generators, bar code tracking system equipment and Special Needs Shelter equipment, as approved by the UASI Working Group and detailed in the UASI FY 2008 Spending Plan.

# **Urban Area Security Initiative Medical Surge Equipment Grant 2008**

The Wisconsin Office of Justice Assistance (OJA) provides financial and technical assistance to public safety, first response and emergency management agencies throughout the state. As the State Administering Agency for state and federal criminal justice and homeland security grant funds, OJA is responsible for establishing funding priorities, developing application criteria, awarding and disseminating grants, and assessing project achievements. This grant announcement provides information about a specific grant opportunity and instructions to help those eligible apply for a share of the available funds.

## **Program Description**

The grant shall provide funding for the procurement of equipment for the Urban Area Security Initiative. Only Milwaukee Urban Area jurisdictions with allocations approved by the Milwaukee Urban Area Working Group are eligible to apply.

The Milwaukee Urban Area jurisdictions eligible to apply for this funding include Milwaukee and Waukesha County. The Medical Surge equipment identified for acquisition includes the following:

- Generators
- Bar Code tracking equipment
- Special Needs Sheltering equipment and supplies.

## **Award Information**

The total amount available under this grant opportunity is \$296,821 to be allocated as follows:

- Waukesha County: \$135,000
- Milwaukee County: \$161,821

Grant funds will be distributed as reimbursed for spending that is documented and submitted to OJA. There is no match of any kind required.

## **Submit Applications Using Egrants**

Applications must be submitted through the OJA Egrants online grants management system. If you have never used OJA Egrants before, you will need to register for access to the system. To register online, go to <http://register.wisconsin.gov/AccountManagement/> and complete the 'self registration' process. On the account registration site, you will have a choice between the OJA Egrants and Commerce eGrants. Please take care to select "OJA Egrants" during this process.

Once your Egrants account has been approved, you may begin your online grant application. The OJA help desk is open Monday-Friday 8am-4:30pm. If you register outside of these hours, access may not be approved until the next business day.

An Egrants System User Guide is posted on the OJA website (Apply for a Grant page). If you have any problems using Egrants, please contact our help desk at [OJAEgrants@wi.gov](mailto:OJAEgrants@wi.gov) or call us at (608) 267-9068 or toll free at (888) 894-6607 during business hours.

## Application Components

Through Egrants, you will provide OJA with detailed information about your project that will be used to make a funding decision. Questions on what is expected in each section can be directed to Michael Jordan, 608-261-7529 or [Michael.jordan@Wisconsin.gov](mailto:Michael.jordan@Wisconsin.gov)

### 1. Main Summary

This page asks for information about your agency and the individuals responsible for the application and grant award. There are many required fields on this page so if you encounter problems, please check online help by clicking the floating HELP button. Please note: When identifying individuals involved in this grant, you may not list the same person as project director and financial officer. The financial officer is the individual responsible for financial activities in your organization while the project director will be overseeing project operations.

### 2. Budget Detail

Equipment: Homeland Security equipment grants require that all equipment (regardless the cost) be entered in this category so that applicants can select from authorized equipment lists.

Consultants/Contractual: Provide costs associated with individuals or entities providing services through a contractual arrangement. With the exception of a few justified sole source situations, contracts should be awarded via competitive processes. Examples: Programmer, Trainer.

### 3. Approval Checklist

Answer Yes or No to each question.

### 4. Performance Measures

Please open this section and change the page status to COMPLETE; then SAVE the page. Performance Measures will be identified and collected during post-award reporting rather than through this funding application process.

### 5. Budget Narrative

Please provide justification for each budget category in which you have allocated grant funds and describe how listed items are to be used during the course of the grant period.

## Application Review and Award Criteria

Applications will be reviewed to determine eligibility and completeness prior to the awarding of funds.

## Post-Award Special Conditions/Reporting Requirements

Emergency response capabilities developed using these grant funds must be made available to other emergency response agencies regionally, as may be required for incident response purposes. MABAS/SMART and/or mutual aid agreements will be used if applicable. By accepting this grant, the recipient agency becomes responsible for using the equipment regionally as needs arise. Joint training and inter-agency collaboration for purposes of the sharing of equipment, facilities and expertise, is strongly encouraged. The grantee is required to maintain proper training and inventory records.

Equipment purchased with this grant must be accompanied by appropriate vendor or manufacturer training. Personnel using the equipment must be properly trained before the equipment is put into service.

Application or grant modifications must be approved by OJA and the UASI Point of Contact. In order to be considered for a modification, applicants must be current with OJA fiscal and program reports for this

grant. Grant extensions or purchase modifications will not be granted unless applicant provides a compelling reason and meets the intent of the UASI strategy and spending plan.

### **Additional Resources**

- Office of Justice Assistance website: <http://www.oja.wi.gov>
- A helpful [Egrants User Guide](#) is posted on the Apply for a Grant page of the OJA website. It includes registration through grant award instructions.
- Online Help is available in many areas of the Egrants program – watch for the Help Buttons.
- Egrants Helpdesk is staffed on non-holiday weekdays between 8AM and 4:30PM.

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